

# **NEW CLUB APPLICATION TO VANCOUVER YOUTH SOCCER ASSOCIATION (VYSA)**

This application should be created in conjunction with the VYSA NEW CLUB AFFILIATION POLICY and the VYSA PRE-SEASON INFORMATION PACKAGE

## **1. Benefit to Soccer**

Please provide a detailed description of the club and basis for membership.

## **2. Organizational Status and Proof of Registration**

Please provide proof of registration with the province of British Columbia as a registered society, sole proprietor, partnership and/or incorporation (whichever is applicable).

## **3. Organizational Documentation**

Please provide your most recent, member approved, Constitution and Bylaws and/or equivalent documentation stating the organization's principles, purpose and how decisions are made.

## **4. Organizational Structure and List of Officials**

Please provide the names of its executive officers and/or directors with a description of their role and responsibilities within the organization and contact information (email and phone number).

## **5. Commitment to Compliance and Friendly Relations**

Please complete the following in your application document:

- Agree in writing to adhere to the bylaws, rules and regulations, policies and directives of the Vancouver Youth Soccer Association (VYSA) and its governing bodies; and,
- Agree in writing not to accept entire teams moving from any other club member (in or outside of the VYSA where membership is being sought).

## **6. Commitment to Registering Players**

Please agree in writing to the following:

- register a minimum of 44 youth players. A player is any youth registered with the new club who is participating in any sanctioned soccer activity, such as supplementary training, and does not have to include league play.
- players moving in mass from other club teams (i.e. more than 50% of the team's registered players) may not be considered in the 44 minimum registered player count
- *Minimum Registrations*: within three years the club must have registered players representing a minimum of 2% of the membership in the VYSA.

## **7. Commitment to Non-Discrimination and Inclusive Programming**

Please provide policies aligned with the VYSA, BC Soccer, and ViaSport regarding non-discrimination including delivering male and female programming and be inclusive to individuals regardless of where an individual identifies on the gender spectrum.

## **8. Commitment to Financial Strength, Responsibility and Transparency**

Please provide the following:

- An application fee of \$250;
- a budget for your organization's next fiscal year and, where possible, the following fiscal year;
- Provide a bond of \$10,000 and acknowledge that 50% will be returned at the end of the first year of membership if all obligations of membership have been met; further, that the remainder will be returned after the completion of the second year of membership if all obligations of membership were met; and,
- Provide a minimum Notice to Reader financial statements annually after membership acceptance.

## **9. Commitment to Safe Sport and Ethical Conduct**

Please provide the following documents that must be aligned with the VYSA, BC Soccer, and ViaSport:

- a) Risk Management Policy;
- b) Confirmation that the club's executive/officers have completed a Vulnerable Sector Check or Enhanced Police Information Check by a provider acceptable to BC Soccer;
- c) Privacy Policy;
- d) Discipline and Ethics Policy,
- e) Anti-Bullying Policy;
- f) Anti-Discrimination Policy;
- g) Sexual Harassment Policy and;
- h) Code of Conducts for players, coaches, parents and club officials.

## **10. Confirmation of Field Space**

Please demonstrate that your organization has access to field and facilities that are safe for training and match play for all of its registered players and proposed programs that do not include field and facility times and locations that are or historically have recently been used by other VYSA affiliated clubs and are needed by that club. If the applicant's fields are acquired directly reasonable evidence from the local parks authority(ies) or other supplier stating that fields will be provided once membership is successful or proof of field rentals is required.

## **11. Restriction of Eligibility for Highest Level Programming**

Please acknowledge in writing your confirmation of understanding that the VYSA may prohibit the New Club from participating in the highest level of divisional play for the first year of affiliation.

## **12. Commitment to Referee Programming**

Please agree in writing to:

- add registered referees to the VYSA pool of game officials; and
- agree to provide referee programming or participate in VYSA referee training programs.

## **13. Achievement of BC Soccer Charter**

Please agree as part of your application to use your best efforts to obtain its BCSA Club charter within 2 years of affiliation or, by the date when all currently affiliated VYSA clubs must do so, whichever comes later.

## **14. Other Considerations**

Please be aware that in deciding whether to affiliate a New Club with the VYSA, the VYSA Board may take into consideration:

- whether and to what degree the New Club may deplete the roster(s) of existing clubs and/or undermine the viability of an existing VYSA affiliated club;
- the opinion of then affiliated VYSA clubs;
- the number of registered players of the New Club that are residents in the VYSA District; and,
- the past conduct of the New Club, its Board Members, Officers and/or Management team.

## **15. VYSA pre-season information package**

Please agree in writing to conform to all the conditions that a similarly affiliated VYSA club would conform to that are set out in the VYSA pre-season information package.

## **16. Probationary Period**

Please be aware that The VYSA may impose a probationary period or other conditions on the affiliation of a New Club.