VANCOUVER YOUTH SOCCER ASSOCIATION - REMINDER CALENDAR 2012-2013	
ALL MEETINGS EXCEPT WHERE INDICATED TO THE CONTRARY ARE HELD THE 3RD MONDAY OF THE MONTH AT THE TAI KONG UNITED CHURCH, 4720 ELGIN @31ST AVENUE, BETWEEN FRASER AND KNIGHT STREETS AT 7PM.	
TBA - June	(Unless already done at the May meeting) hold a Club Presidents' meeting to discuss BC amendments.
TBA – June	BCSA Annual General Meeting. Vancouver FC Annual General Meeting
June 1st	Metro Select League (MSL) affiliation fees and performance bond due to be paid to the league
	If there was a VYSA Board meeting in May there will be no meeting in June.
After BCSA AGM	Scheduler will email Pre-season Information document to the VYSA Board and Clubs.
June 23rd	Divisional Team Intent-to-Play forms must be in to the VYSA Scheduler for U11 to U18 teams participating in 4-District & BCCGSL leagues.
July 1st	**VYSA Secretary** to send a contact list of *VYSA Board Members/Appointees, Club Presidents'* & *Secretaries* to the BCSA, the VYSA Board Members/Appointees and Clubs.
July 15	**Note:** New teams will only be accepted in 4-District after this date if it eliminates a bye.
	There will be no meeting in July
July 31	The Scheduler will give a list of teams entered for the upcoming season to the following VYSA position holders: District Chair, District Secretary, District Risk Management Person and District Discipline Rep. Every 36 months VYSA Board Members, Team Officials, Club Presidents, Secretaries and Referees 19 and over must have on file the results of a Criminal Record Check completed from an agency approved by BCSA. Every volunteer entrusted to perform financial duties must have the results of a CRC on file completed within the last36 months
August	VYSA Scheduler will invoice clubs for their percentage of turf, grass and all-weather field permits for league and league cup play for September to March.
August 15	U11 in-house boys and girls' U11 and U12 Silver Team Intent-to-play forms and fees.
3RD MONDAY OF AUGUST	VYSA Board meeting; scholarship cheques will be mailed to recipients providing they supply VYSA with proof of acceptance to a Post Secondary School. VYSA Board Members – if applicable, CRC's done?
NOTE:	• Players must be registered with the District Registrar 24 hours prior to the first game of the season-regardless of whether a team has a bye in the first game of the schedule. • Properly registered means with proof of age and, if applicable, Out-of-District forms, the registration form and CRC – as "received" by the District. • If all team officials on the team registration form have not completed a **Criminal Record Check within the last 36 months** the team will not be registered by the District Registrar. • Clubs will be fined for late registration of their teams as per the Performance Bond.
2nd Monday of September	U11 Organizational Meeting held at Kensington Community Center, 7pm
September	1st Weekend after Labour Day – first weekend of play for U11- U18 4-District & BCCGSL league teams. 2nd Weekend after Labour Day – first weekend of play for U11 and U12 in-house teams.

	3rd Weekend after Labour Day – first weekend of play for Mini teams in the VYSA Mini League.
September 12	Deadline to submit mini team information for scheduling
3rd Mon of September	VYSA Board meeting
September 26th	Deadline for Mini Team Registration & cheque to cover fees to the District Registrar.
Midnight, Sept 30th	Deadline for Photo Identification Cards i) Deadline noted on validated team lists must be met ii) Validated ID cards will not be returned to the team until all cards are presented to and verified by the Photo ID Person **iii)** Teams without cards will forfeit their game(s) until they have all their cards completed
NOTE:	If grass fields are closed and teams choose to ignore this mandate – clubs will be fined.
3rd Monday of October	VYSA Board and Club Presidents' meeting
October 29th	First pay period for VYSA Referees. Match reports not received by this date will be paid on the next pay period.
November	Treasurer: Ongoing performance bond deductions from the Clubs.
3rd Mon of November	VYSA Board meeting
December 10th	Mid-season pay period for Referees. Match reports not received by this date will be paid for on the next pay period. Deadline for amendments to the VYSA Bylaws.
2nd Mon of December	VYSA Board & Appointees mid-season Get Together
Mid-December	Jackie Larson will send a request letter to the Tai Kong Church with the rental cheque to book the meeting room for the upcoming year – check with Chair, Scheduler, Referee-in-Chief, U11/U12 Coordinator for specific dates (based on previous year's booking.)
3rd Monday of January	VYSA Board/Club Presidents' Meeting VYSA Treasurer to present a projected budget. Review previous year's budget to determine whether fees will have to be increased. Vancouver FC Secretary to send a notice to all Clubs to introduce the upcoming season's coaches. Vancouver FC Coaches should go on bcsoccercentral.com to view schedules so they may observe players for upcoming season. Clubs/teams are encouraged to send their players to the Vancouver FC tryouts.
3rd Monday of February	VYSA Board Meeting
February 15	Scholarship Person to send-out letter to the Clubs to remind the graduating players of the VYSA scholarships, the availability of a copy on the website and the April 15th deadline.
Last Registration	The VYSA Registrar will not register players or team officials after the Monday of the week of the last scheduled league game.
February 27th	Final pay period for VYSA referees for the season. Referees who officiate in Cup games and any girls' games scheduled in March will have an extra pay period added for April and May. Registrar will invoice clubs for extra players registered during the season.
3rd Monday of March	VYSA Board Meeting. If not done already, determine the AGM date and book the venue. Set a Nominating Committee for the upcoming elections. Determine who will be running from those who are up for re-election. Decide whether or not to advertise for the BC Cup Tournaments.

	Notify BCSA of our AGM date. Chair to sign BCSA Scholarship applications after checking with VYSA District Registrar to make sure player is registered and has played for VYSA for at least the last 3 years.
Mid-March	Final Performance Bond deductions from Clubs.
April 1st	Deadline for Clubs to present amendments for the BC Constitution to be received by and for review and consideration by the VYSA board.
April 1st	1. Notice of the VYSA AGM to a Club will constitute notice to the Club President, Secretary and the Clubs' team officials. 2. The onus will be on the Clubs to email/fax/phone all team officials and pass along the information. Notice will also be posted on the VYSA website. 3. The VYSA Secretary will contact the District Registrar and Referee Coordinator for a voting list of team officials and referees. The Secretary will compile a list of Club Presidents' and Secretaries for voting purposes at the AGM. 4. Notice to the Referee-in-Chief will constitute notice to the referees. The Referee-in-Chief may be required to liaise with the Referee Coordinator regarding circulation of the AGM notice.
April 15th	VYSA Scholarship application deadline.
3rd Monday of April	VYSA Board meeting.
During May	VYSA Secretary to run-off previous season's AGM minutes and this season's reports and have voting cards and have available member voting lists for upcoming AGM. *Reminder*: Written reports from VYSA Board members (such as Chair, Treasurer, Registrar, Discipline, 4District Rep, BCCGSL Rep, Referee-in-Chief, Referee Scheduler, Performance Bond, Van FC Liaison, MSL Liaison, Parks & Fields, etc) to be emailed to the VYSA Secretary for the AGM booklet. Scheduler to invoice clubs for any turf time required for cup play.
3rd Monday of May	Board/Club Presidents' meeting to go over BCSA AGM amendments and financials. District Chair to send letters to applicants both chosen and not chosen. Indicate to those who were chosen that they would have to provide proof of acceptance at a post secondary institution. Once proof has been received scholarship cheques can be mailed to recipients.
Late May	Last TUESDAY, **VYSA Annual General Meeting** at the Kensington Community Center, 36th & Dumfries Street, 7pm Presentation to anyone leaving the Board, plaques for Pioneer Award Recipient and medals for teams finishing first place in their league sections.
After AGM	VYSA Secretary to check Secretary's duties as per job description regarding updating Society Book and filing Constitution/Bylaw forms, changes, etc.
Pat Banks	U11 to U18 Team affiliation forms & fees Scheduling including minis. All Mini to U18 Registrations, Out-of-District, Transfers & Criminal Record Checks, Youth-to-Youth Permit forms and Intra-Club Permits-see instructions form U11-U18 Photo Identification
Geoffrey Hansen	Treasurer, Performance Bond fees and administers deductions
Marc Bowley	VYSA Referee-in-Chief. Referees' complaints & kudos, clinics & development
Susan Dhillon	Risk Management Officer, Zone 5 BC Summer Games Coordinator
David Joseph	All girls' discipline issues
Jackie Larson	All boys' discipline issues
Ed Soltysik	Assigns referees to U13-U18 games and receives on-line match reports
Floyd Salazar	U11 In-House Boys and U11/ U12 Girls In-House Scheduler
	See the VYSA Contact list to see the names of additional position holders.